

Home Office Usage Worksheet

Taxpayer's Name : _____

Start Date : __/__/201__

Keep this record for a full month - anywhere in the financial year

Tick category us

Entry No.	Date	Start Time	Finish Time	Time Used	Nature of Work	Heater	Computer	Lights	Ph Calls
1.									
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
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22.									
23.									
24.									
25.									
26.									
27.									
28.									
29.									
30.									
31.									
Total Time Used						Counts			